**Sample Certificate of Attendance**

**Organiser’s Headed Paper**

This certificate confirms that

(name)…………………………………………………..

Attended the meeting/course

(title)…………………………………………………….

On (date/s of the course/meeting): ……………………………

RCP Activity Code Number: …………………………….

Approved by the Federation of the Royal College of Physicians UK for X external (category 1) CPD credit(s)

*Individual participants should only record the number of hours they attend*

Course Organiser’s signature: …………………………

Date: ……………………….

This meeting was approved by the Federation of Royal Colleges of Physicians UK for X external (category 1) CPD credit(s).